

Department Of Correction

Official Title: **Student Intern**

Position Type: **Internship**

Posting ID #: **068**

INTERNSHIP INFORMATION

Salary: **Unpaid**

Number of Vacancies: **2**

Location: **Souza Baranowski
Correctional Center and MCI-
Norfolk**

Internship Track: **Teacher Field
Work**

Hours/Schedule: **Days, Flexible**

Duration:
Fall, Spring, Academic Year

Position Description: This internship will provide an opportunity to teach within a classroom through the Division of Inmate Training and Education. The intern will be placed in one of the six institutions that offer educational programming which includes, English as a Second Language, Adult Basic Education, Pre-Adult Secondary Education and Adult Secondary Education. The intern will create and develop lessons that are conducive to the class assigned. Work in conjunction with the teacher of the specified class. Incorporate lesson plans that are within the regulations of the Department of Education that are appropriate for the class designated. Additionally, the intern will have the opportunity to work with the Head Teacher and develop an understanding of how the inmates receive their Earned Good Time. The intern will also become familiar with the Inmate Management System and how the Division gathers data for inmate placement.

Responsibilities/Major Duties: Attend Site Specific Training to understand the inmate population and how each facility varies. Abide by the rules and regulations as designed in the DOC Code of Conduct. Create lesson plans designated to the class assigned. Provide homework to the inmates to complete outside of class. Monitor the attendance and participation during the class. Document their class hours to ensure it meets the needs of their internship.

Preferred Qualifications: The assigned intern should be matriculated in an accredited University/College program. The intern should have proficient organization and communication skills. Majors best suited for this position are interns studying education and/or criminal justice. The intern should have reliable transportation to their respective site on all days they are scheduled to report. The intern should be able to multi-task within their role as an intern, have good time management skills, and be proficient in Microsoft Office.

How to apply:
Mail Internship Application to:

Maurice Cameron
50 Maple Street, Milford, MA 02757
Phone: (508) 422-3648
Fax: (508) 422-3654

Agency Web Address: <http://www.mass.gov/doc>

**An Equal Opportunity/Affirmative Action Employer.
Women, minorities, veterans, and people with disabilities are strongly encouraged to apply.**